How do I setup Outlook Express or other email software to send and receive email?

The most easy way to configure your mail client is to download and run the "Mail Client Automatic Configuration Script" available in your cPanel > Email Accounts > Set Up Mail Client.

But if this way is not available for you for some reason, here is the most commonly used setup with SSL encryption for email exchange, just replace "domain.com" with your actual domain name.

Type:
IMAP (POP3 is considered to be outdated, while IMAP is more stable, plus IMAP allows you to store emails server-side)

incoming server:
mail.domain.com

outgoing server:
mail.domain.com

username:
youraddress@domain.com

password:
The password you made in cPanel for the above email account when you created the email account.

⚠ Most email programs default the "username" in the above example as simply "youraddress" which lacks @domain.com, you need to make sure you have the **full email address** as the username, sometimes called "account name"

Secure Password Authentication:
Select "This server requires an encrypted connection (SSL)"

My Server Requires Authentication:
On

Outgoing mail (SMTP) port:

465

Incoming server port:

993 for IMAP

995 for POP3

You may find it necessary to use your ISP's outgoing mail server if you can receive mail, but not send it. Call your ISP and ask them for their SMTP outgoing mailserver and other SMTP settings, and use their SMTP settings even if they contradict our settings recommended above.

Related articles

- Email Whitelists
- What is the path to sendmail?
- DMARC, DKIM, SPF and BIMI Info
- I can't receive email, but I can send it
- Thunderbird - whitelist email from GlowHost