## Creating and Using a Signature in Horde WebMail

You may create/change a signature in the Horde WebMail following the steps given below:

- 1. In the icon bar at the top of any mail page in the Horde WebMail, click on the **Options** icon.
- 2. In the Your Information column, click Personal Information.
- 3. On the Personal Information page, click Edit your identities.
- 4. Select Default identity from the Your identities pop-up menu, type your signature text, and click the Create button.
- 5. Confirmation that the change you have made to your default identity -- adding a signature file -- has been made will appear at the top of your window.

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